



Company: CHM Alliance Pty Ltd	Issue date: 2 November 2018
Document: 37 AEC Complaint Record V2 doc	Authorised: Quality Manager
<b>CHM Alliance Pty Ltd AEC Complaint Record</b>	

### Details of any Complaints

This section relates to any complaints received from any person or source relating to each particular animal use activity. Complaints relate only to breaches of the ***Australian Code for the Care and Use of Animals for Scientific Purposes, 8<sup>th</sup> Edition 2013*** and the ***Australian Code for the Responsible Conduct of Research, 2018*** that have been reported to the Animal Ethics Committee. Procedurally fair investigations will also be conducted based on the practices outlined in the ***Guide to Managing and Investigating Potential Breaches of the Australian Code for the Responsible Conduct of Research 2018***.

Information provided for an investigation is protected by the *Privacy Act 1988* and will not be disclosed to any third parties, except as required by law.

**Source of complaint:** Enter the category of person or organisation that made the complaint and record the date the complaint was made.

**There is no requirement to provide the name or address of the complainant in the report.**

**Complaint category:** Insert the type of complaint below.

**Summary of findings:** Give a brief summary of the investigation and outcome of the complaint. This should include any disciplinary or corrective action taken to prevent a recurrence of the problem.

**Warning:** It is an offence for a person to provide false or misleading information, or to provide a false or misleading document or statement.

### Complaint Categories

Accommodation	Food and Water	Handling / Handling Injury	Non compliance with Codes	Cruelty
Death of Animals	Transport	Non compliance with AEC approval	Death of animals	Sickness
Shelter	Lameness	Collaborative research issues	Disease	Overcrowding
Corrupt/criminal behaviour	Environmental factors	Social deprivation	Neglect	Safety issues

Carrying out restricted scientific purpose with unregistered person using animals for scientific purposes.

### Source

AEC member	Animal Welfare Group	Other institution	Public
Government agency	Staff	Student	Other



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### Animal Ethics Complaint Record

Activity No	Complaint Date	Complaint Category (type)	Source	Summarise investigation findings and corrective action
<i>Example:</i> SA 12/02/20__	30/02/20__	Unregistered Person using Animals for Scientific Purposes	The public	<i>This is just an example. You can write more text.</i>