

Section 1: AEC Document Registers

- Current Document Register
- External Document Register

Section 2: Terms of Reference for the AEC

Section 3: Membership

- AEC Member/Advisor Details (please contact info@chmalliance.com.au for more information)
- Confidentiality Agreement
- Induction Checklist
- Guidelines for AEC Members
- Policy Criteria for Assessment of AEC Membership
- Policy Conflict of Interest with Membership of AEC
- Policy Payment of AEC Members
- AEC Contact List Proforma (please contact info@chmalliance.com.au for more information)

Section 4: AEC Meetings

- Policy Frequency of AEC Meetings
- AEC Meeting Agenda
- AEC Meeting Checklist
- CHM Checklist for Assessing AEC Proposal
- PIC Checklist for Assessing AEC Proposal
- AEC Expense Claim Form
- Glossary of Terms (please contact info@chmalliance.com.au for more information)

Section 5: Project Documentation

- AEC Policy for Emergency Procedures
- AEC Project Proposal to Use Animals for a Scientific Purpose
- PIC AEC Project Proposal to Use Animals for a Scientific Purpose
- AEC Standard Westbrook Project Proposal to Use Animals for a Scientific Purpose
- AEC Standard Westbrook Sow Research Project Proposal
- AEC Training Project Proposal to Use Animals for a Scientific Purpose
- AEC Poultry Training Project Proposal to Use Animals for a Scientific Purpose
- AEC Minor Variation to an Approved Project Application for Approval
- Project Completion Advice to the Animal Ethics Committee
- PIC AEC Project Completion Advice to the Animal Ethics Committee
- AEC Report of adverse or unexpected events during the conduct of an approved project
- PIC AEC Report of adverse or unexpected events during the conduct of an approved project
- AEC Annual Progress Report to CHM Alliance Pty Ltd AEC
- PIC AEC Annual Progress Report
- AEC Decision Review Application
- AEC Project Register (please contact info@chmalliance.com.au for more information)
- AEC Project Staff Induction Checklist
- AEC Project Not Commenced Report
- AEC Westbrook Approved Supplier List (please contact info@chmalliance.com.au for more information)
- PIC AEC Animal Research Authority

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- SunPork Solutions Collaborative Research Agreement

Section 6: Site Inspections

- Policy Site Inspections by AEC Members
- Site Inspection Report for the AEC
- PIC AEC Site Inspection Report

Section 7: Responsible Research / Complaints – Non Compliance

- AEC Complaint Procedure
- AEC Complaint Record
- AEC Principles for Responsible Research

Section 8: Training

- AEC Training Plan January 2019 – December 2019
- CHM AEC Member Training Manual

Section 9: Queensland Government

- Animal ethics and using animals for scientific purposes www.daff.qld.gov.au/animal-industries/welfare-and-ethics/using-animals-for-scientific-purposes
- Animal Care and Protection Act, Queensland www.legislation.qld.gov.au
- Animal Care and Protection Regulation www.legislation.qld.gov.au

Section 10: Queensland Government Forms

- Animal Welfare Unit Biosecurity Queensland: AEC member/advisor's details www.daff.qld.gov.au/animal-industries/welfare-and-ethics/using-animals-for-scientific-purposes

Section 11: Australian Government

- Australian code for the care and use of animals for scientific purposes, 8th Edition 2013 www.nhmrc.gov.au/guidelines/publications/subject/Animal%20ethics
- Australian Code for the Responsible Conduct of Research 2018 www.nhmrc.gov.au/index.htm
- Model Code of Practice for the Welfare of Animals: Land Transport of Pigs www.publish.csiro.au/index

Section 12: South Australian Government

- Prevention of Cruelty to Animals Act, South Australia www.environment.sa.gov.au/parks
- Animal Welfare Act 1985, South Australia www.environment.sa.gov.au/parks



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Section 13: New South Wales Government

- **The Animal Research Act 1985 (NSW)**
www.dpi.nsw.gov.au
- **Animal Care and Protection Act, Queensland**
www.legislation.qld.gov.au
- **Prevention of Cruelty to Animals Act 1986 (VIC)**
www.agriculture.vic.gov.au
- **Prevention of Cruelty to Animals (Land Transport of Livestock) Standards 2013 No 2**
www.legislation.nsw.gov.au