

**PIC Australia Ltd
AEC Annual Progress Report to the Animal Ethics Committee**

Annual November progress report for the current calendar year

Text boxes will expand automatically to accommodate entry. Please do not delete headers or footers.

1. Applicant details

Name:		
Organisation:		Project site:
Address:		
Phone:	Fax:	E Mail:

2. Project Details

Title of Project	AEC Proposal Reference Number
Date of Expiry of Current Animal Research Authority:	

a. Status of project

Describe the status of this project as of November:

- Project in progress
- Project not commenced
- Project completed or terminated (If yes, please submit a Project Completion Advice to the AEC **in lieu of this form**)

Were any animals used in this project during the reporting period?

- No (*There is no need to complete and attach Section 3(a-f) to this page*)
- Yes (*Please complete and attach Section 3(a-f) to this page*)

Has there been a complaint or grievance lodged against this project during the reporting period?

- No (*There is no need to complete and attach Section 4(a-b) to this page*)
- Yes (*Please complete and attach Section 4(a-b) to this page*)

DECLARATION

I declare that the information provided in this report is true and correct.

Signature of the Applicant (or duly authorised agent)	Please print name if signing as a duly authorised agent	Date
---	---	-------------

AEC Decision: (to be completed by the AEC Chair)

<input type="checkbox"/> The project may continue	Name of Chair: Helen Fletcher
<input type="checkbox"/> The project should be modified	Signature of Chair:
<input type="checkbox"/> The project should be suspended	Date:
<input type="checkbox"/> The project should be discontinued	

The AEC will advise the Applicant of its decision

3. Project details (additional information required when animals were used in the project during the reporting period)

a. List the locations where this project was conducted during the reporting period. (Use Table instructions to insert rows if required)

Project eg. Feed Logic Trial	Location eg. Farm Unit	Period eg. July - Sept
		<i>add another row if required</i>

b. In plain English, please advise on the following points:

- What progress has been achieved
- Any problems that may have interfered with the progress of the project
- Whether the wellbeing of the animals is consistent with that anticipated in the proposal
- Whether the project is meeting its aims or if the aims not been achieved, please explain

c. Animals used in the project during reporting period (Use Table instructions to insert rows if required))

Type (Domestic Mammal – pigs)	Number of animals approved for scientific purposes
	Number of animals used during the current year
	<i>add another row if required</i>
Provide details if more animals than the number approved were used:	

d. Were there any unforeseen or adverse (eg death or serious injury or illness not covered in the AEC approval) on the welfare of the animals during the reporting period

- No Yes

If yes, provide details:

Event (eg. death or serious illness or injury)	Probable/known cause	Remedial action taken	Was the event reported to the AEC?

e. Are you planning to make any changes in the animal use during the remainder of the project?

- No Yes

If yes, for minimal changes you will need to submit a Project Amendment Request to the AEC. However, if you are intending to make substantial changes to your project, you may need to submit a new proposal. Discuss with the AEC Chair or Administrator.

f. Can the results you have obtained during the reporting period help replace animals, reduce the numbers used and/or refine procedures in similar projects? (Give details)

- No Yes

If yes, provide details:

4. Complaints and Grievances

a. Has there been a complaint or grievance lodged against this project during the reporting period?

- No Yes Date of complaint _____

If yes, select the source of the complaint:

- | | |
|---|--|
| <input type="checkbox"/> AEC member | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Animal Welfare Group | <input type="checkbox"/> Other institution |
| <input type="checkbox"/> Public | <input type="checkbox"/> Staff |
| <input type="checkbox"/> Student | <input type="checkbox"/> Other _____ |

If yes, also select the complaint category (mark one box only):

Animal Ethics

- Non-compliance with Scientific Use Code
 Non-compliance with conditions of AEC approval
 Carrying out restricted scientific purpose without approval (eg LD50 test)
 Unregistered person using animals for scientific purposes
 Other

Animal Welfare

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Accommodation | <input type="checkbox"/> Lameness | <input type="checkbox"/> Cruelty |
| <input type="checkbox"/> Death of animals | <input type="checkbox"/> Shelter | <input type="checkbox"/> Overcrowding |
| <input type="checkbox"/> Disease | <input type="checkbox"/> Environmental factors | <input type="checkbox"/> Sickness |
| <input type="checkbox"/> Food | <input type="checkbox"/> Social deprivation | <input type="checkbox"/> Handling |
| <input type="checkbox"/> Water | <input type="checkbox"/> Transport | <input type="checkbox"/> Injury |
| <input type="checkbox"/> Other | | |

b. Summarise the findings of the investigation into the complaint and the corrective action taken/recommended to remedy the situation.