

**AEC Annual Progress Report to CHM Alliance Pty  
Ltd Animal Ethics Committee****Annual November progress report for the current calendar year**

*Text boxes will expand automatically to accommodate entry. Please do not delete headers or footers.*

**1. Applicant details**

Name:		
Organisation:	Project site:	
Address:		
Phone:	Fax:	E Mail:

**2. Project Details**

Title of Project	AEC Proposal Reference Number
Date of Expiry of Current Animal Research Authority:	

**a. Status of project**

**Describe the status of this project as of November:**

- Project in progress
- Project not commenced
- Project completed or terminated (If yes, please submit a Project Completion Advice to the AEC **in lieu of this form**)

**Were any animals used in this project during the reporting period?**

- No (*There is no need to complete and attach Section 3(a-f) to this page*)
- Yes (*Please complete and attach Section 3(a-f) to this page*)

**Has there been a complaint or grievance lodged against this project during the reporting period?**

- No (*There is no need to complete and attach Section 4(a-b) to this page*)
- Yes (*Please complete and attach Section 4(a-b) to this page*)

**DECLARATION**

I declare that the information provided in this report is true and correct.

<b>Signature of the Applicant</b> (or duly authorised agent)	Please print name if signing as a duly authorised agent	<b>Date</b>
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**AEC Decision:** (to be completed by the AEC Chair)

<input type="checkbox"/> The project may continue	Name of Chair: Helen Fletcher
<input type="checkbox"/> The project should be modified	Signature of Chair:
<input type="checkbox"/> The project should be suspended	Date:
<input type="checkbox"/> The project should be discontinued	

The AEC will advise the Applicant of its decision

**3. Project details** (additional information required when animals were used in the project during the reporting period)

**a. List the locations where this project was conducted during the reporting period. (Use Table instructions to insert rows if required)**

<b>Project</b> eg. Feed Logic Trial	<b>Location</b> eg. Farm Unit	<b>Period</b> eg. July - Sept
		<i>add another row if required</i>

**b. In plain English, please advise on the following points:**

- What progress has been achieved
- Any problems that may have interfered with the progress of the project
- Whether the wellbeing of the animals is consistent with that anticipated in the proposal
- Whether the project is meeting its aims or if the aims not been achieved, please explain

**c. Animals used in the project during reporting period (Use Table instructions to insert rows if required))**

<b>Type</b> (Domestic Mammal – pigs)	<b>Number of animals approved for scientific purposes</b>
	<b>Number of animals used during the current year</b>
	<i>add another row if required</i>
<b>Provide details if more animals than the number approved were used:</b>	

**d. Were there any unforeseen or adverse (eg death or serious injury or illness not covered in the AEC approval) on the welfare of the animals during the reporting period**

- No                       Yes

If yes, provide details:

<b>Event</b> (eg. death or serious illness or injury)	<b>Probable/known cause</b>	<b>Remedial action taken</b>	<b>Was the event reported to the AEC?</b>

e. Are you planning to make any changes in the animal use during the remainder of the project?

- No  Yes

If yes, for minimal changes you will need to submit a Project Amendment Request to the AEC. However, if you are intending to make substantial changes to your project, you may need to submit a new proposal. Discuss with the AEC Chair or Administrator.

f. Can the results you have obtained during the reporting period help replace animals, reduce the numbers used and/or refine procedures in similar projects? (Give details)

- No  Yes

If yes, provide details:

#### 4. Complaints and Grievances

a. Has there been a complaint or grievance lodged against this project during the reporting period?

- No  Yes Date of complaint \_\_\_\_\_

If yes, select the source of the complaint:

- |   |  |
|---|--|
| <input type="checkbox"/> AEC member           | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Animal Welfare Group | <input type="checkbox"/> Other institution |
| <input type="checkbox"/> Public               | <input type="checkbox"/> Staff             |
| <input type="checkbox"/> Student              | <input type="checkbox"/> Other _____       |

If yes, also select the complaint category (mark one box only):

##### Animal Ethics

- Non-compliance with Scientific Use Code  
 Non-compliance with conditions of AEC approval  
 Carrying out restricted scientific purpose without approval (eg LD50 test)  
 Unregistered person using animals for scientific purposes  
 Other

##### Animal Welfare

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Accommodation    | <input type="checkbox"/> Lameness              | <input type="checkbox"/> Cruelty      |
| <input type="checkbox"/> Death of animals | <input type="checkbox"/> Shelter               | <input type="checkbox"/> Overcrowding |
| <input type="checkbox"/> Disease          | <input type="checkbox"/> Environmental factors | <input type="checkbox"/> Sickness     |
| <input type="checkbox"/> Food             | <input type="checkbox"/> Social deprivation    | <input type="checkbox"/> Handling     |
| <input type="checkbox"/> Water            | <input type="checkbox"/> Transport             | <input type="checkbox"/> Injury       |
| <input type="checkbox"/> Other            |  |                                       |

**b. Summarise the findings of the investigation into the complaint and the corrective action taken/recommended to remedy the situation.**