

	Company: CHM Alliance Pty Ltd	Issue date: 20 January 2009
	Document: AEC Meeting Agenda.doc	Authorised: Quality Manager
	CHM Alliance Pty Ltd Animal Ethics Committee Meeting Agenda	

Date: 10 August 2009	Chairperson:
Location:	Nexus Executive Services, Level 1, 40 Margaret St, Toowoomba
Person assisting:	Meeting start time: 10 am

Members present:

Category A	
Category B	
Category C	
Category D	
Others	

Apologies: Dr John Gaughan

Quorum present: Yes No

Declaration/s of conflict of interest in regard to business for discussion:
Details

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Business:

1. Business arising from previous meeting
2. Urgent actions undertaken by the executive prior to the meeting
3. Project proposals for consideration
4. Applications for minor variations for consideration
5. Review of annual reports of long term activities
6. Review of activity completion reports
7. Site inspection reports
8. Report on complaints and resolution
9. Training needs
10. Data maintenance
11. Communication
12. AEC administration
13. Any other business

Next meeting date:

Meeting close: